

Faculty Meeting Minutes

Date: 31.10.2025

Time: 01:30 PM

Venue: Room Number G-8 , Holy Cross College Agartala

Total number of attendees - 84

A meeting of all the faculty members of Holy Cross College, Agartala was held on 31st October, 2025 at 1:30 PM in room number G-8.

Agenda:

1. Graduation day
2. Issues related to Internal Assessments
3. Issues related to Internships
4. Miscellaneous issues.

Meeting minutes:-

Agenda:1 Graduation Day

1. The primary discussion focused on planning the upcoming Graduation Day, the briefing of which was given by Dr. Moumita Dey, Associate Professor, Department of English, Holy Cross College, Agartala.

Event Date: 8th November

Participants: 360 graduates and 188 parents.

Key Guests:

- Chief Guest: Professor Shyamal Das, Vice Chancellor of Tripura University.
- Guest: Father George Jacob CSC, Secretary, Holy Cross Educational Foundation

Event Schedule

- 9:00 AM: Arrival
- 9:05 – 9:35 AM: Uttariya distribution
- 10:30 AM – 12:30 PM: Formal program
- 12:30 PM onwards: Photo session and lunch packet distribution
- 2:00 PM: Winding up

2. Father Joe Paul, Vice Principal (Administration), informed that food coupons for graduates would be placed inside the file cover along with the certificate, positioned at the back to ensure they remain concealed in photographs.

Agenda:2 Issues related to Internal Exams

Discussion points:

- Internal assessments may include attendance, presentations, and class tests.
- Departments may adopt suitable models, such as tests and co-curricular evaluations (charts, PPTs, etc.).
- Faculty members are expected to improve overall student performance and ensure punctuality.

- Departments to finalize internal assessment structures.
- Strategies to be developed to improve attendance in minor/ID classes.

Key Guidelines (as per TU) shared by Dr. Somnath Kar, Assistant Professor, NEP Coordinator, Department of Botany:

- Minimum 120 internship hours required.
- Internship assessment: 40 marks (Assigned mentor) + 60 marks (Host Institute of Internship).
- The Report should include skills learned and geo-tagged photos

- 3 copies of the report to be submitted which would include Log book details, photocopies of Certificate and Feedback form, and, result from the internship institute.
- 1 copy would go to the university, 1 copy would be kept at the college, and 1 copy would be kept by the student.

- Incomplete internships will result in a backlog for the 4th semester.
- Students must clear all back papers by the 5th semester to appear for the 6th-semester exams.

- Departments to identify and contact potential internship organizations for the next upcoming batch of students.
- Faculty to initiate discussions with institutions for internships..
- Internships may also be undertaken after 3rd-semester exams; online options can be considered

1. Father Davis, Vice Principal, Academics, emphasized the importance of faculty punctuality and suggested establishing clear parameters for formative and summative activities to be included in internal assessments.

Prepared by
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Assistant Professor
Department of Zoology,
Holy Cross College, Agartala

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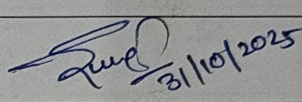
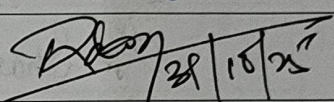
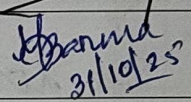
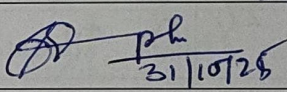
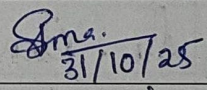
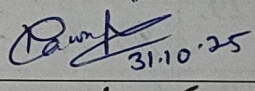
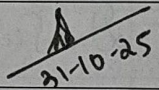
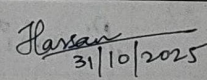
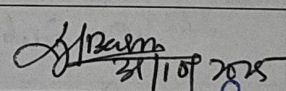
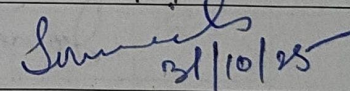
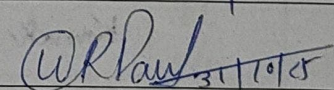
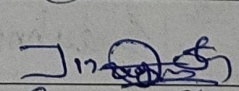
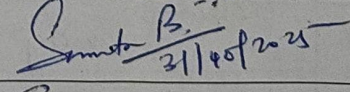
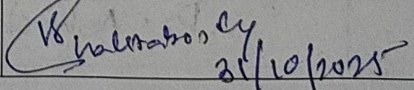
Holy Cross College, Agartala

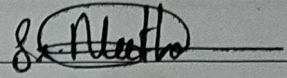
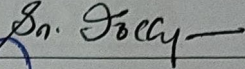
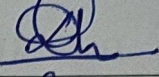

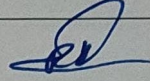
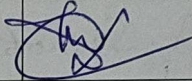
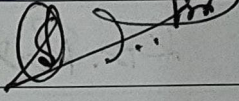
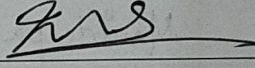
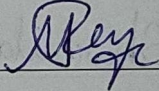

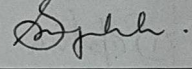
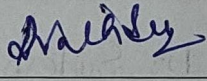
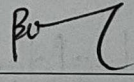

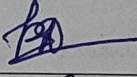
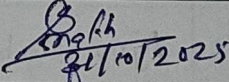
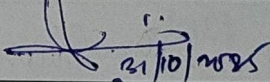
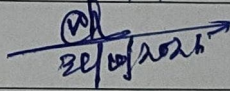
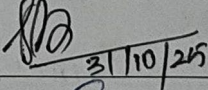
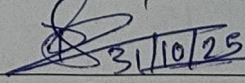
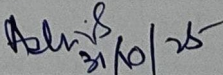
Attendance: Faculty Meeting

Date: 31.10.2025

Venue: G-8

Time: 01:30 PM

Sl. No.	Name	Department	Signature
1.	Dr. Sushobhan Sengupta.	Business Administration	 31/10/2025
2.	Dr. Rakesh Deb Roy	Business Administration	 31/10/25
3.	Manideepa Debbarma	History	 31/10/25
4.	Sharmila Debbarma	Kokborok	Sharmila Debbarma
5.	Priya Jamatia	Kokborok	Priya Jamatia 31/10/25
6.	Sophia T. Darlong	Education	 31/10/25
7.	Dr. Sudeshna Debbarma	Geography	 31/10/25
8.	Laldawnpui	Geography	 31.10.25
9.	Swanya Debbarma.	Economics	 31-10-25
10.	Mubdiul Hassan	Economics	 31/10/2025
11.	Ajoy Debbarma	Economics	 31/10/2025
12.	Dr. Soumitra Debbarma	History	 31/10/25
13.	Upal Rudra Paul	Geography	 31/10/25
14.	Jinesh Augustian	ICT	 31/10/25
15.	Dr. Susmita Bhattacharjee	Geography	 31/10/2025
16.	Swarnali Chatterboxdy	Psychology	 31/10/2025

Sl. No.	Name	Department	Signature
17.	Dr. Neetha Raphael	Psychology	
18.	Dr. Jolly Joseph FSM	English	
19.	Dr. Dipanwita Choudhury	Botany	
20.	Dr. Sharmista Rakshit	Political Sc.	
21.	Rafesh K. Nair	Political Science	
22.	Debanjana Mukherjee	Psychology	
23.	Dr. Sharmista Chakraborty	Sociology	
24.	Dr. Domina NS	B. Ed	
25.	Dr. Moumita Dey	English	
26.	Rebecca Debbanona	English	
27.	Dr. Mayangambam Sana	English	
28.	Dr. Runki Nath Sen	Zoology	
29.	Dr. Parvita Ray Choudhury	Zoology	
30.	Dr. Subhalaxmi Bhattacharyya	Zoology	
31.	Piyashi Das	Zoology	
32.	Dr. Subhosh Deb Nath	History	
33.	Josiah Rufini	Socied Wsh	
34.	Kanak Chakraborty	Human Physiology	
35.	Sudeshna Bhawanik	Human Physiology	
36.	Udaidip Mesumder	Human Physiology	
37.	Dr. Ashish K. Singh	Human Physiology	

Sl. No.	Name	Department	Signature
38.	Dr. Uttam Chakraborty	English	U C
39.	Dr. Sandeep Roy Sarkar	Human Physiology	Sandeep
40.	Dr. Somnath Kar	Botany	SKar 31/10/25
41.	Dr. Debasree Lath	Botany	Debasree 31/10/2025
42.	Dr. Sampa Ghosh	Botany	Sampa 31/10/2025
43.	Tapas Kumar Sharma	Zoology	Tapas 31/10/25
44.	Abhijit Dey	Political Science	Abhijit 31/10/25
45.	Kshetrimayumi Mybodee Devi	Political Science	Kshetrimayumi 31/10/25
46.	S. Rajashree Debbarma	Political Science	S. Rajashree 31/10/25
47.	Dr. Mainul Islam	Political Science	Mainul 31/10/25
48.	Joel Lalengliana Darlong	Sociology	Joel 31/10/25
49.	Lalderithang Darlong	Phy. Edu.	Lalderithang 31/10/25
50.	Sydaip Banik	Teacher Education	Sydaip 31/10/25
51.	Khrode Debbarna	Teacher Education	Khrode 31/10/2025
52.	Sangthanuata Sailo	Teacher Education	Sangthanuata 31/10/25
53.	N Sanka Debbarma	Social Work	N Sanka 31/10
54.	Lily Jamerfia	Social work	Lily 31/10
55.	Sara Debbarma	Sociology	Sara 31-10-25
56.	Dr. Sangita Chakraborty	Phy. Edu.	Sangita 31/10/25
57.	Dr. Biswarupa Datta	B.Ed	Biswarupa 31.10.25
58.	Pamshali Das	B.Ed.	Pamshali 31/10/25

Sl. No.	Name	Department	Signature
59.	Rupa Saha	Business Administration	Rupa Saha
60.	Sharmili Chakraborty	Business Administration	Sharmili Chakraborty 31.10.25
61.	Sayanika Sengupta	Business Administration	S. Sengupta 31/10/25
62.	Subhajit Paul	Business Administration	Subhajit Paul 31/10/25
63.	Somdeb Roy Barman	Business Administration	Somdeb Roy Barman 31/10/25
64.	Sanghita Basak	Physics	Sanghita Basak 31.10.25
65.	Arnab Bhattacharya	Chemistry	Arnab Bhattacharya 31/10/25
66.	Suvradeep Datta	Chemistry	Suvradeep Datta 31/10/25
67.	Amit Bhowmik	Physics	Amit Bhowmik 31.10.2025
68.	Samir Bhowmik	Commerce	Samir Bhowmik 31.10.2025
69.	Swraj Das	Commerce	Swraj Das 31.10.2025
70.	Tammy Deb	Commerce	Tammy Deb 31/10/2025
71.	Dr. Shankha Shubra Bhadra	Commerce	Dr. Shankha Shubra Bhadra 31.10.25
72.	Mishan Mursing	Botany	Mishan Mursing 31/10/25
73.	Achintya Bhattacharjee	Business Administration + Math & Stats	Achintya Bhattacharjee 31/10/25
74.	Diptanu Das	Business Administration	Diptanu Das 31/10/25
75.	Ellen Hrangkhawl	English	Ellen Hrangkhawl 31/10/25
76.	Dr. Sandipa Dey	English	Dr. Sandipa Dey 31/10/25
77.	Mandriti Saha	Computer Science	Mandriti Saha 31/10/2025
78.	Nazmun Nara Roy	Commerce	Nazmun Nara Roy 31.10.25
79.	Smriti Deb Nath	History/B.Ed	Smriti Deb Nath 31/10/25

80.	Japasli Saha	Teacher Education/ Psychology	J. Saha 31.10.25
81.	Dr. Susanta Banik	Math & Stats	Banik 31-10-25
82.	Siddhiti Roy.	Math & Stat	Don 31/10/25
83.	Supratik Saha	maths & Stat	Se 31/10/25
84.	Jyotirmoy Silghanna	comp. sci	Sharma 31/10/25
85.	Dr. B. Benuk Jha	Principal	Bha
86.	Dr. Davis Kumar	Vice-Principal	Jain
87.	For Joe Paul	Vice-Principal	Paul
88.	Smriti Debnath	History	Debnath 19/11/25
89.	Manideepa Debbarma	History	Debarma 19/11/25
90.	Debnath Debnath	Social	
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