

Departmental meeting

4th April, 2023.

On 4th April, 2023 Department of English has conducted a departmental meeting regarding the upcoming session of 2023-2024.

In the meeting the members of the faculty decided among themselves the syllabus distribution of both UG and PG, things to be included for the departmental calendar, NAAC 3rd cycle criteria works. The department also discussed about the academic and student activities for the upcoming session.

Signature of the members.

1. Barnita Majumder.
2. *[Signature]*
3. Uttam Chakraborty
4. Santhanu Sarkar
5. Lalita Reang

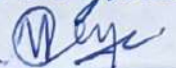
G. S. Jolly

Departmental meeting.

8th June, 2023

On this day, department of English sat together for a discussion on the upcoming activities in the department. The teachers present suggested some ~~activit~~ student-centric activities in order to make the student more active and regular in the class. They can be given some topics to be presented in front of the class in order to make them confident. Apart from these, workshops, assignments etc can also be work out for the over all progress of the students.

Signature of the members.

1. Barnita Majumdar 4.
2. Sangthanazuala Sailo 5.
3.  6.

7. In. Joy—

Departmental meeting

18th Aug, 2023.

Department of English gathered for a discussion on NEP (National Educational Policy). The teachers distributed the NEP syllabus among themselves and also decided about the wall magazine of the Department. We also discussed about the activities to be given to the students — assignments, presentations, etc. Department also focused on punctuality of the teachers, their dedication, having a control over the students, dealing with weak students, communicating with the absentees.

Signature of the members.

- | | |
|------------------------|-----------------------|
| 1. <i>[Signature]</i> | 4. Barutakur |
| 2. Sangthanazala Saito | 5. <i>[Signature]</i> |
| 3. <i>[Signature]</i> | 6. <i>[Signature]</i> |
| | 7. <i>[Signature]</i> |
| | 8. <i>[Signature]</i> |

Departmental meeting.

3rd, October, 2023.

We came together on thurs day for a discussion on completion of syllabus and upcoming internal exam of the 2nd semester students.

We also decided to take class
tests those who have comple-
ted their syllabus. ~~As~~ Those

was a discussion on mentor-mentee division and the outcome from the mentoring of the students. We need to communi-

students. We need to communi-
cate to those who are regularly
absent in the class.

signature of the members

1. Spill.
2. Keys.
- 3.

4. Sangthamwale ^{into}
5. Barmita Ngl 8.
6.
7. In. Folly

Department meeting

10th Jan, 2024.

We started new session (winter).

The teachers joined their minds together for a fruitful session.

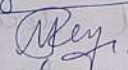
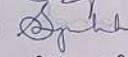
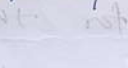
Distribution of syllabus of NEP and old syllabus have been finalized. We decided to engage students to celebrate Language

Day, on Feb, 21, 2024. For this we kept essay writing and poem composition as part of the programme. Students, class representatives have been

given responsibilities for collecting the copies of poems and essays from the students of

various departments. We decided to give some token of appreciation to those students who will excel in essay writing and poem composition.

signature of the members:-

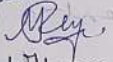
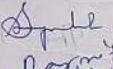
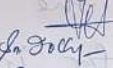
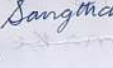
1. 
2. 
3. Uttam Chakraborty
4. Barmita Maji
5. 
6. Sanghamitra Saha
7. Mr. Jyoti
8. 

Department meeting
4th March, 2024.

We discussed about attendance of the students of all semesters and also came to the conclusion to call those students who are absent continuously in the class. We planned for first internal test and decided the marks distribution and question paper distribution for the teachers of the department. We also discussed about buying books from book fair for the upgradation of departmental books in the library. Each teacher

has been assigned with the list of books for the necessity of the department. Discussion was also about the post-graduate students, the completion of their syllabus and internal exam.

Signature of the members present:-

1. Rebecca Debborina
2. 
3. Uttam Chakraborty
4. 
5. Barmita Maji
6. 
7. 
8. Sanghamitra Saha
9. 

Departmental meeting

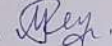
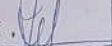
24th June, 2024.

There was a vivid discussion on syllabus completion of individual teacher and the need of taking further classes as 6th semester University exam has started.

Department planned for online lecture series for departmental activities and also to enrich knowledge among students and teachers. PH classes will start from 1st July, 2024. The teacher also decided to finish the process of copy checking for internal exam and to make the list of the absentees for internal exam. A specific date will

be given to those who missed the internal exam and also to check the project details of the 6th semester students.

Signature of the members present:-

1. Rebecca Debbasirna
2.  Arjun
3. Barmita Nair.
4. Uttam Chakrabarty
5.  Dr. Fajal
6. Dr. Fajal
7.  Sanghamitra
8. Sanghamitra Nair