

Ref. No. HCCAGT/SOC/Department-Meeting/2024-25/01

Date: 29/05/2024

NOTICE

This is to notify all faculty members of the Department of Sociology about an upcoming departmental meeting scheduled for 6th June, 2024, at 2:00 PM in room F1-11. The meeting will focus on the distribution of the syllabus, low student attendance, mentor-mentee, and remedial classes.

Best regards


29/5/24

Sentienla

HOD, Department of Sociology

Holy Cross College, Agartala

HEAD
Department of Sociology
HOLY CROSS COLLEGE, AGARTALA

HOLY CROSS COLLEGE, AGARTALA
Department of Sociology
Department Meeting
Academic Session: 2024-25 (Odd Semester)
Time: 10:00 am – 11:05 am

Date: 06-06-2024

Faculty members in the attendance:

1. Ms. Sentienla, Head of the Department & Assistant Professor, Department of Sociology
2. Dr. Sharmistha Chakraborty, Assistant Professor, Department of Sociology
3. Mr. Joel L. Darlong, Assistant Professor, Department of Sociology
4. Mr. Genesis Debbarma, Assistant Professor, Department of Sociology
5. Ms. Sara Debbarma, Assistant Professor, Department of Sociology

Meeting Minutes:

During the department meeting, held on 6th June, 2024, several important points were discussed:

1. Low attendance issue:

A discussion was held to address the issue of students low attendance. It was decided that each mentor will take the initiative to monitor students with irregular attendance, verify the reasons for their absences, and, if necessary, inform their guardians to resolve the issue. Additionally, the attendance percentage will be put out every month, so the students can see their attendance and take initiative to be more regular in the classes.

2. Updates on syllabus coverage:

During the meeting, the progress of syllabus coverage was reviewed. It was discovered that the entire 6th semester syllabus has been completed. For the 2nd and 4th semesters, almost all topics have been addressed, with only a few, which can be covered with one or two classes.

3. Discussion on NEP-2020 Syllabus:

For the upcoming semester, a detail discussion was held based on the syllabus and the allocation of units was determined. As per the NEP- 2020 syllabus, each semester includes two major papers, one minor paper, and one interdisciplinary paper in the 1st, 3rd, and 4th semesters. It was decided that at least three teachers will be assigned to teach all the minor and interdisciplinary papers.

4. Categorization of Department book into Textbooks and References for Library purpose:

A discussion was held on how to categories department books into Textbooks and References. And it was decided that the responsibilities will be taken by Ms. Sentienla, Head of the Department & Assistant Professor and Dr. Sharmistha Chakraborty Assistant Professor.

5. Mentor-Mentee:

In the meeting, it was decided that there will be few changes in Mentor-Mentee. These changes are made according to the convenience of the students.

6. Syllabus based activities:

To improve student learning outcomes, it was decided to incorporate activities focused on the syllabus. These activities will help students understand the topics more easily and effectively.

7. Remedial classes and department activities:

During the meeting, it was decided that remedial classes will commence after the summer break. Additionally, if possible, a few departmental or outdoor activities will be organized to enhance the relationship and understanding between students and teachers.

Sara Debbarma
Meeting Minutes prepared by,
Sara Debbarma

Sentienla
6/6/24

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6/6/24

Joel
06/06/24

Sara
06-06-2024