

Ref. No. HCCAGT/SOC/Department-Meeting/2024-25/03

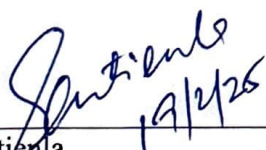
Date: 19/02/2025

NOTICE

This is to notify all faculty members of the Department of Sociology about an upcoming departmental meeting scheduled for 19th February 2025, at 1:00 pm in room F1-11. This meeting has been called by the authority on the same day and will focus on the following agenda:

1. Exam Results Analysis and findings
2. Class Attendance and Observation
3. Mentor-Mentee report and its impact
4. SWOT report of the department

Best regards


Sentienla
HOD, Department of Sociology
Holy Cross College, Agartala

HEAD
Department of Sociology
HOLY CROSS COLLEGE, AGARTALA

HOLY CROSS COLLEGE,
Agartala
Department of Sociology
Department Meeting
Academic Session: 2024-25 (Odd Semester)
Time: 1:30 pm – 3:00 pm

Date: 19-02-2025

Faculty members in the attendance:

1. Ms. Sentienla, Head of the Department & Assistant Professor, Department of Sociology
2. Dr. Sharmistha Chakraborty, Assistant Professor, Department of Sociology
3. Mr. Genesis Debbarma, Assistant Professor, Department of Sociology
4. Ms. Sara Debbarma, Assistant Professor, Department of Sociology

Meeting Minutes:

These were the main agenda discussed during the departmental meeting:

1. Exam Results Analysis and the findings:

During the meeting, an analysis of the exam results from the 2018 to 2024 batches was conducted which revealed that since the first batch, students have consistently won the Gold Medal from Tripura University. And it was observed that from 2020 onwards, students have been continuously winning Gold, Silver, and Bronze medals from our department.

Despite these achievements, there has been a decline in the number of students earning an 'A' grade, particularly students under the NEP 2020 curriculum as their grading system have also changed. The irregular academic schedule has led to a disconnection between the end and beginning of sessions, affecting student engagement in the classes. Additionally, the increased documentation workload for teachers has impacted the ability to focus entirely on teaching. To address these challenges and improve student performance, it has been decided to implement more remedial and tutorial classes.

2. Class Attendance and Observation:

A decline in student attendance, particularly in minor subject classes, has been observed. Several reasons for this were identified:

- a. **Uncertainty of exam schedules:** Since there is no fixed month or session for exams, students are often confused. As a result, they tend to perceive classes as unimportant once the syllabus is covered. Which leads to months of waiting for exams to be actually conducted.
- b. **Sports Day disruptions:** Although sports events are for the betterment of the students but the prolong event which are held after half-day sessions, they still cause disturbances, making it difficult for students to stay focused on academics.
- c. **Attendance issues:** Attendance in minor subject classes is not systematically calculated or published by the respective departments. Consequently, students do not take these classes seriously, which may be a reason for their low attendance.

3. Mentor-Mentee report and its impact:

The Mentor-Mentee sessions is being conducted, but it is still not fully effective. Discussions revealed that this may be due to teachers lacking proper mentorship training or time constraints. While academic mentoring is possible, serious issues that arise during mentoring sessions often require professional counseling.

4. SWOT:

A SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis of the department was conducted, with the following findings:

Strengths: Proper allocation of work, strong academic results, and experiential learning opportunities.

Weaknesses: A lack of proficiency in English communication among students, making it difficult for effective interaction. Less research publications.

Opportunities: A vast scope for conducting research and publishing academic work.

Threats: A low number of research publications, which could impact the department's academic standing.

Sara Debbarma

Meeting Minutes prepared by,
Sara Debbarma

Shantendu
19/2/25

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